



Self Catering Reservation Form – complete all fields

House/Apt Type 3 Sleeper (1Single, 1 Twin) 4 Sleeper (2 Single, 1 Double)
(Please circle) 6 Sleeper (2 Double, 1 Twin) 6 Sleeper (1 Double, 2 Twin)

Reservation Information

Arrival Date _____ **Departure Date** _____

Name _____

Address _____

Tel _____ **Mobile** _____

Email _____

No of Adults _____ **No of Children** _____

Special Requirements/Comments _____

Payment Details

Rate of Stay _____ **Deposit payment (€200)** Y

Method of payment Cash Cheque Draft

Credit Card Number _____ / _____ / _____ / _____ **Exp. date** ____ / ____

Security Code _____ **Name of Cardholder** _____
(last 3 digits on back of card)

Security/damage deposit €150 - Please hold this card on file Y / N
Monies will be refunded within 7-10 days of your departure provided the management is satisfied the property has been returned in a satisfactory condition.

Marketing

How/where did you hear about the apartments? _____

Notes:

Date of Reservation _____ **Your Initials** _____

Fobs Given _____ **Fobs Returned** _____



TERMS & CONDITIONS OF RENTAL

1. Linen, towels & electricity are included in rates
Also included is free unlimited internet access (own laptop required)
Mid-week clean & linen change can be arranged at €70.
2. A non refundable booking deposit of €200 per property is required to secure your initial reservation. The rental balance is payable no later than 2 weeks prior to arrival. Failure to pay in full may result in your property being released for resale.
3. A security/damage deposit of €150 is payable no later than check-in. This can be in the form of cash or you may just leave your credit card number on file for pre-authorization. Monies will be refunded within 7-10 days of your departure provided the management is satisfied the property has been returned in a satisfactory condition. Breakages, damages, refuse removal or additional cleaning expenses will be deducted from this deposit.

NOTE: The cost of repairs to the property, its contents or surroundings arising as a result of misuse or negligence will be charged in full, as will the replacement cost of missing items. Centrepoint reserves the right to terminate your booking without refund should you cause damage to a property or behave in a manner which may cause nuisance or disturbance to the village and its residents or staff. Centrepoint reserves the right to refuse, alter or cancel a booking, even after receipt of the final balance payment. In addition, the company is relieved of all liability should reserved accommodation not be available due to circumstances beyond our control. In such an instance, alternative arrangements will be made in similar accommodation, or full refund will be offered. However no refund or liability will apply to a situation where a client is requested to vacate, or leaves of their own accord, prior to the expiration of their booking

4. For insurance reasons, the total number of people on the booking form must not be exceeded with consulting management.
5. Cancellations: 2 weeks before arrival 50% of rental retained by Centrepoint
Less than 2 weeks 100% of rental retained by Centrepoint
6. Management is not responsible for the loss or damage of personal items during the stay or after departure; we will however do our best to assist with the return of lost property.
7. Please call Centrepoint on the day of arrival to confirm arrival time. Reception is open from 8.30am to 2.30pm Monday to Friday. Late arrivals are catered for but management must be notified in advance. Check-out is no later than 11am on the day of departure. Late departures are subject to a late fee.
8. Pets are generally not permitted in Centrepoint properties unless at the discretion of Management and agreed in advance.
9. Resident(s) shall leave premises in clean, undamaged condition. If unit is not left in suitable condition, guest understands that agent reserves the right to charge guest for any repairs or special cleaning.